



Skokomish Indian Tribe

Tribal Center (360) 426-4232

N. 80 Tribal Center Road

FAX (360) 877-5943

Skokomish Nation, WA 98584

VACANCY ANNOUNCEMENT

POSITION TITLE: CHILD CARE PROVIDER PART-TIME

SUPERVISOR: ECE PROGRAM MANAGER

OPEN: OCTOBER 13, 2016 CLOSES: OCTOBER 24, 2016

SALARY: \$10.00 HOURLY PART-TIME

REPRESENTATIVE DUTIES INCLUDE: The Child Care Provider shall provide for successful, safe, and supervised educational setting for children while they are in the Child Care environment (classroom, outdoor play, and field trips). The Child Care Provider will promote the social, emotional, and cognitive development of the children. The Child Care Provider will organize and prepare materials required to implement daily curriculum for the Child Care classroom. The Child Care Provider will work interactively with children age 12 months to 12 years old. The Child Care Provider will also work with other staff in order to best provide quality services in a Child Care setting.

MINIMUM QUALIFICATIONS:

1. Must be at least 18 years or older
2. Must have a G.E.D., or be enrolled in classes working towards a G.E.D., or High School Equivalency
3. Work well as a Team player.
4. Ability to lift 40 lbs.

DESIRABLE QUALIFICATIONS:

1. Should have completed 20 hours of S.T.A.R.S. training.
2. Work well with children 12 months- 12 years old. Some knowledge of Early Childhood educational practices, child guidance and positive reinforcement.
3. Demonstrate work experience reflecting conscientious work practices including punctuality and good attendance.
4. Have a positive, loving, and caring attitude, and be able to gain the trust of both children and their parents.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

APPLICATIONS MUST BE RECEIVED BY 5:00 P.M October 24, 2016 The Skokomish Tribe's Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe's policies.

Reviewed and approved

CEO Initial: ____ Date: _____

10/11/2016