VACANCY ANNOUNCEMENT

POSITION TITLE:  INDIAN CHILD WELFARE CASE WORKER/SUPERVISOR

SUPERVISOR:      HEALTH DIRECTOR

OPEN:   UNTIL FILLED

SALARY:   $30.65-$32.20 HOURLY 1 FTE

REPRESENTATIVE DUTIES INCLUDE: The mission of the Skokomish Tribe Indian Child Welfare Case Worker/Supervisor is to provide oversight to the Indian Child Welfare Program and direct supervision to the ICW Workers, enhancing the quality of life of Tribal children and families through the delivery of excellent child welfare services. This position focuses on the Tribe’s deeply held value of protecting children and keeping families together whenever possible. This position will investigate child welfare referrals, making a determination whether court intervention is necessary and providing referrals to all appropriate services. This position operates under the Indian Child Welfare Act, Skokomish Youth Code and the policies of the Skokomish Tribe.

MINIMUM QUALIFICATIONS:

1. MSW from an accredited four-year college or university is required; and two years’ experience in a tribal environment working with children and families where abuse and violence are identified is required; or satisfactory equivalent combination of education and experience as long as the minimum educational and experience requirements are met.

2. Experience or training in the forensic interviewing of child victims of abuse is required. Documentation of specialized training in child development, forensic or clinical interviewing is preferred.

3. Minimum three years of supervisory experience is required.

4. Experience managing projects required.

5. Intermediate computer skills in Word, Access and Excel are required. Strong written and verbal skills are required.

6. Candidate must have a valid driver’s license and be eligible for the Tribe’s automobile insurance.

7. Candidate must have an understanding of and sensitivity to the particular problems faced by the Native American community.

8. Must be able to work in a team environment.

9. The selected candidate must successfully complete a pre-employment drug screen test, and a complete background investigation, including relevant criminal history, prior to employment.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

12/3/2020
MUST RECEIVE APPLICATIONS: **5:00 pm Open until filled.** The Skokomish Tribe’s Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe’s policies.

Reviewed and approved

CEO Initial: ____ Date: ______

12/3/2020